



Queen Mary's Grammar School

Headmaster: R J Langton, M A

20th March 2020

Update to school closure letter – children of identified key workers

Dear parent/carer

From Monday 23rd March, in line with the government directive we will not be operating as a school; we will be operating as a facility to provide care for children. We will provide this for children of key workers and for those children in vulnerable groups who require this service.

You have indicated on your online survey return that you are a key worker and that you do not have adequate and age-appropriate childcare in place in the event of school closure.

I am therefore setting out the arrangements for the care of your child from Monday 23rd March. Please note that any child who has already isolated this week will not be allowed back into school until the self-isolation period has ended.

Important Information

- Students will be expected on site from 9am-3pm; they should report to the Collier Centre
- Lessons will not be taught. Sessions will be supervised only to ensure students complete the tasks provided.
- Students may be organised in different age groups.
- Students should come with resources (including devices) to work through their pre-prepared home study materials
- Full school uniform is required, with a PE kit for the sports session
- Normal school rules regarding hair and make-up will apply
- Normal school rules regarding mobile telephones will apply
- Sessions may be longer as we will not operate the normal school timetable
- A pre-order service will operate for lunchtime; please make sure adequate funds are on your Parent Pay account
- There will be restricted use of the building with the main school building closed off as it will be having a deep clean (most will be based in the Collier Centre)
- There will be significantly reduced staffing due to self-isolation / underlying health conditions

Structure of the day

09.00-09.15	Register and pick up issues in the Bateman room
09.15-10.15	Session 1
10.15-11.15	Session 2
11.15-11.45	Morning break
11.45-12.45	Session 3
12.45-13.45	Lunch
13.45-14.45	Session 4
14.45-15.00	Afternoon register and issues

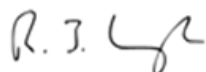
Sessions will include:

C1	Computer suite with laptop provision
Bateman Room	Quiet room with additional library books
Lecture theatre	Quiet study space at exam desks
Sports hall	Non-contact sports (e.g. badminton)

Yours sincerely

We shall continue to work to support the students and please do contact the school through enquiries@qmg.s.walsall.sch.uk with any questions.

Yours sincerely



Richard Langton, Headteacher

QMGs supervision W/B 23 March 2020

	SLT	Admin support	L/T	Bateman room	C1	SH
Mon	RJL MEL GKC	SJS	RSM	PRD	FER	JOH
Tue	RJL AGK TBB	AJ	MDK	RARN	SS	ATH
Wed	RJL MEL AGK	LM	BBM	FJM	CJP	JOH
Thu	RJL TBB	CW	MRB	AP	RPR	ATH
Fri	RJL GKC	HW	AJS	MRL	RSL	TBC

Key issues

1. Health and hygiene – hand washing, food etc.
2. Fire plans – Collier centre car park
3. First aid – supplies brought up from front office to Collier reception
4. Daily DfE attendance return