

Cover Manager

NJC scale 12 to 17 (FTE £22,183 - £24,491)
37 hours per week term time only
Pro-rata Actual salary of £18,756 to £20,707

Queen Mary's Grammar School is an invigorating and rewarding place to work, the pupils are focused and committed to study with friendly and forward looking staff.

We are seeking to appoint a Cover Manager who will be responsible for the facilitation of cover for teacher absence and organising high quality classroom cover including 6th Form Supervised Study.

The post holder much be well organised, showing attention to detail and enjoy working with young people.

Reporting directly to the Deputy Head.

Applications

For an application form and an information pack applicants should visit the vacancies page of our website at <http://qmg.s.walsall.sch.uk/>

Applications are required using the School's standard application form along with a covering letter setting out your experience and how this matches the requirements of the role.

Application forms should be returned to
c-wood@qmg.s.walsall.sch.uk

Closing Date: Monday 19th October 2020 9:00am

Interviews: Wednesday 21st October 2020

Queen Mary's Grammar School is committed to equal opportunities and safeguarding and promoting the welfare of children and young adults. We expect all staff to share this commitment. All post-holders are subject to a satisfactory enhanced Direct Barring Service disclosure.