



## Queen Mary's Grammar School

Headmaster: R J Langton, M A

### Parents' Evening for Pupils of Year 9 - Online Appointment Booking

January 2021

Dear Parents,

We are holding a Parents' Evening for parents of our Year 9 pupils on Thursday 11 February between 4.15 and 7.00pm. We will be conducting this parents' evening via an online video call due to current coronavirus restrictions. Only the first priority parent named on our system will be able to use this system. If it does not work for you, please try the child's other parent's details. We hope that as many of you as possible will be able to attend remotely, along with your child.

The main purpose of this meeting is for you to have the opportunity to discuss your child's progress with those who teach them. That means that there may be a lot of different teachers whom you want to meet online. In order to allow this, we have divided the time available into 5 minute interview slots. As these appointments will be conducted online, they cannot over-run and will stop at exactly 5-minutes so that the teacher can join the next appointment. It is therefore advisable for you to have some questions prepared in advance, if there is anything that you wish to discuss, specifically. Please be aware that some members of staff teach a large number of students in the year group and so making appointments with them may prove difficult. Some parents may notice that a few priority appointments have been made by the school in advance of the booking window. Please make any additional appointments as required.

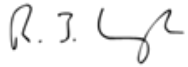
Appointments can be made from Monday 1 February 2021 (8.00 p.m.) until Monday 8 February (8.00 a.m.). Should you wish to make any changes after this date please contact the school. Please visit <https://queenmarysgrammar.schoolcloud.co.uk/> to book your appointments. You will only need your child's first name, their surname and date of birth in order to access the online system. The system works by connecting the parental email that we hold on our records with the pupil. It may be necessary to try more than one email address. If you do not have access to the internet, please contact the school who will be happy to add appointments on your behalf. Please see the instruction sheets that accompany this letter to parents for more information on how to book and participate in video calls with your child's teachers and all resources are available on the school website.

Miss Naguthney, Head of Year 9, will be bookable for pastoral appointments via the online system. You may wish to discuss an overview of pastoral matters and to talk about how your child is coping in Year 9. Should you be unable to book an appointment with her, please indicate that you require a conversation with her via the link to the online questionnaire below. Mr Lax will be bookable for appointments should you wish to talk about GCSE Options and Mrs Russell, Careers Advisor, will also be available for bookings.

We value your feedback. Please complete the questionnaire via the [MS Form](#)

We always value the opportunity to engage in detailed dialogue with you about your child's progress and look forward to welcoming you online, for a very different parents' evening experience for all of us, on Thursday 11 February 2021.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R. J. Langton'. The signature is written in a cursive style with a large, sweeping flourish at the end.

Richard Langton  
Headmaster