



Queen Mary's Grammar School

Headmaster: R J Langton, M A

6th May 2021

Dear Parent or guardian,

Year 13 Arrangements

I wanted to write to you to outline our plans for the final weeks of the Year 13 cohort at Queen Mary's. As you know, they are currently undertaking their assessments within departments. Our intention is that these assessments can continue up to and including Friday 28th May.

The timetable of assessments is linked to the school's timetable which means that, naturally, some pupils will complete their assessment cycle before others. Our intention is that students will no longer attend timetabled lessons for a subject once they have completed the final assessment in that subject. This will result in students fulfilling a reduced timetable from the middle of May onwards, but this is dependent upon which subjects they study. Once they have completed their final assessment in all of their subjects the students will then no longer be required to attend. This may be the case prior to the published final date of **28th May**, which I mentioned earlier. It will be extremely important that pupils use their ID cards to sign-in and out via the scanning machines, so that we are aware of who is on the school site, particularly in the case of an emergency.

The Headmaster and I will be speaking to the year group to inform them that, from **Monday 17th May** *pupils will only need to attend for lessons and assessments in subjects that are still completing their assessment cycle*. This is a change to our normal attendance requirements which state that all pupils must be in school by breaktime. We recognise that as some subjects are finished, some pupils would be travelling into school without any lessons or assessments to attend. We are sure that they can make better use of this time for revision and preparation purposes.

We recognise that this gradual decrease in attendance may mean that some students will have gaps in between lessons which will not facilitate journeys to home and back. In these instances, students can attend Supervised Private Study sessions in the Sports Hall.

Pupils should return textbooks, and any other equipment they have borrowed, to their subject teachers in their final lessons, as there is no formal Book Return day planned.

I will make the pupils aware that we will organise a **Leavers' Event for Wednesday 9th June** from 10.00 – 12.00, where pupils will be able to say final goodbyes, sign shirts etc. This date

is after the half-term holiday and all Year 13 assessments will be completed. Locker keys should be returned prior to the start of this event.

Please keep in touch with the school, as it is always good to hear how our former students are getting on. Mrs McCoy has recently communicated details of the Alumni organisation that she runs for former pupils, so I would encourage all of the pupils to register with her.

This may well be the final time that I write to you, so I wanted to thank you all for your support of your children and the school over their time at school. I wish you and your families a happy, healthy future.

Yours faithfully,

A handwritten signature in green ink, appearing to be 'RJ Matley', written in a cursive style.

Mr RJ Matley
Head of Sixth Form