



Job Description

Post	Part-Time Teacher of ICT and Digital Technologies
Pay Scale/Hours	(10 hours per week) 0.3 FTE
Salary	Classroom Teachers Main Pay Range

This post is subject to Teacher's Pay and Conditions. The postholder is expected to uphold the Professional Standards.

Main Purpose of the Job:

- To deliver quality Computing and Digital T Level learning opportunities to students, to enable achievement of qualifications which supports progression to apprenticeships, employment, university and/or further training
- Implement and deliver appropriately broad, balanced, relevant and differentiated learning opportunities
- Monitor and support the overall progress and development of students
- Facilitate and encourage a learning experience which provides students with an opportunity to achieve their individual potential

Roles and Responsibilities:

Teaching and learning:

- Implement and deliver appropriately broad, balanced, relevant and differentiated learning opportunities
- Deliver qualification-based courses to students including Level 3 Computing BTEC and Digital T Levels
- Support with the development or Main Duties and Responsibilities adaptation of resources, scheme of work and lesson plans and group profiles
- Deliver small group and 1:1 teaching and revision sessions effectively preparing students for assessment and examinations
- To undertake progress reviews with your students and complete the correct documentation to record each students' performance at termly intervals
- Ensure teaching style is adapted based on student's needs, thus reducing unintentional barriers for all students including those who may have learning difficulties or disabilities
- To work from your primary base and be flexible to cover IT delivery as required
- To work within the regulations and curriculum set by the Awarding Bodies
- Creating a vibrant teaching atmosphere, using creativity and imagination within classrooms
- Attend and participate in standardisation events
- Attend and support students on mock and official exam days
- To undertake any ad hoc tasks as required and to be flexible in covering the work of other team members as and when necessary
- Share and contribute to best practice sharing

Monitoring, Assessment, Recording, Reporting:

- Mark, grade and give written, verbal feedback to students on a group and individual basis
- To track and monitor the progress of the students you teach using the systems assigned to you
- To evaluate student work, providing timely and relevant feedback
- Inspire, motivate and raise students' aspirations through their passion for the sector
- Provide opportunities for students to develop their Maths, English and ICT skills and knowledge
- Work with Industry Placement and IAG staff to support students working in Industry Placements for their T-Level Qualification
- Facilitate and encourage a learning experience which provides students with an opportunity to achieve their individual potential:
- Committed to safeguarding young people
- Ensure learners work towards SMART targets
- Collaborate with teaching staff to create a good teaching experience
- To liaise with Line Manager over all matters relating to curriculum, students and record keeping
- Contribute to raising standards and maximising student attainment
- To assist Line Manager with all matters relating to the quality of provision
- To assist with the transfer of student data to the Line Manager following the correct data protocols
- To strive for appropriate progression for all students
- To ensure that own CPD is kept up to date and appropriate for the job role

Professional Standards and Development:

- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- Take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- Communicate effectively with parents and carers with regard to pupils' achievements and well-being and provide feedback on a pupil's progress at parents' evenings and other meetings
- Critically evaluate resources and teaching, using this knowledge to improve the quality of teaching and learning
- Assist in the development of the school curriculum in line with the School Improvement Plan
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision

Continuing Professional Development – Personal:

- Take responsibility for personal professional development, keeping up to date with developments and changes in the School Curriculum, which may lead to improvements in teaching and learning
- Undertake any necessary professional development as identified in the School Improvement Plan taking full advantage of any relevant training and development available
- Implement the use of new technologies that enhance teaching and learning including podcasts and interactive whiteboards
- Carry out reflective practice exercises to move classroom practice, teaching and learning forward

Other Duties:

- Make a positive contribution to the wider life and ethos of the school
- To follow and actively promote the school's policies
- Comply with the health and safety policy and undertake risk assessments as appropriate
- Demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils

Personal Specification

Skills	Assessed
Qualifications <ul style="list-style-type: none"> • Degree in or related to computing • A recognised teaching qualification (DTLLS, PGCE, QTS or equivalent) OR the willingness to work towards one • Minimum of C grade GCSEs in English and Maths or Level 2 Functional Skills or equivalent • Up to date and relevant CPD 	AF AF AF AF
Experience <ul style="list-style-type: none"> • Awareness of the latest developments and initiatives in subject area • Website Development: Client (HTML, CSS, JavaScript) and server side (PHP & MySQL) languages. A knowledge of WAMP/ XAMP or USBWebserer • Software Development: SDLC, models and languages (inc. Python, C++, C#, Java, VB.net) along with appropriate IDEs (Visual Studio 2017 (with mobile emulator), Eclipse, NetBeans) • HCI and multimedia: Knowledge of modern HCI developments as a good understand of multimedia software such as Adobe Creative Cloud Database Development: with Access and SQL • Experience of working with young people • Experience of working with SEN/behavioural students 	I AF AF AF I I
Knowledge <ul style="list-style-type: none"> • Knowledge of workplace routines related to software development • To understand the theories and models that promotes quality learning opportunities • To be confident with the use of emails and Microsoft Office • To have experience of using current technology when teaching e.g Google Classroom, Microsoft Teams etc 	I I I I
Skills <ul style="list-style-type: none"> • Reliable • Adaptable • Ability to understand and empathise with students • An ability to remain calm and professional under pressure • Strong communication and interpersonal skills with staff and students 	I, R I, R I I, R I
Abilities and Attributes <ul style="list-style-type: none"> • A keen interest in education and a passion to train, assess and mentor young people in their careers • A sense of perspective enabling the identification and prioritisation of tasks 	I I

AF – Application Form, I – Interview, O – Observation, R – Reference