



Queen Mary's Grammar School

Headmaster: R J Langton, M A

3rd May 2022

Dear parent/carer,

I am writing to inform you of a decision to close the school slightly earlier on the date below;

Tuesday 24th May 2022

This early closure is to facilitate a very important whole staff meeting around major improvements to the internet and network structures at QMGS. This will have significant benefits to teaching and learning in the long term as well as improve other systems and processes.

Pupils will finish school at 2.40pm and will be dismissed directly from their period 5 lesson. As part of this, period 5 will start slightly earlier at 1.50pm. As a result, the lunch break will be reduced by 10 minutes. Please also note the following;

1. Any student selected to play in a school fixture is expected still to attend that fixture.
2. Students that normally catch the Green Bus can be supervised on site until the usual time of departure
3. Any parents that wish for their child to be supervised in school should contact their Head of Year. No lessons will be taking place.

This early closure is in addition to the third and final early pupil finish of the year that has previously been communicated. This is due to take place on **Wednesday 6th July 2022**.

I would like to take this opportunity to thank you in advance for your support with this. Should you have any questions or issues please contact the relevant Head of Year.

Yours sincerely

Richard Langton
Headmaster