



## Queen Mary's Grammar School

Headmaster: R J Langton, M A

26<sup>th</sup> April 2023

Dear Parent/Guardian,

### Ref: Yr13 Examinations, Book Return & Examination Results

I am writing to inform you of some important upcoming dates as your child approaches the final examination period.

The final day of taught lessons is planned for **Friday 12<sup>th</sup> May**. From Monday 15<sup>th</sup> May your child will only be required to attend school for their scheduled examinations. This will be the first day of study leave, where pupils can undertake their own revision at home. There will be some limited spaces in school for anyone who wishes to revise in school during this period. Could I ask that you contact Mr Matley directly if this applies to your child, please? .

**Book Return** normally happens at the end of the examination period, as the school requires the resources given to pupils for the next cohort. The date has been set for **Friday 23<sup>rd</sup> June**, starting at 10.30am. This date represents the final examinations for many students, which is chemistry. These exams will finish at 11.00am. All students should bring any books, prizegiving trophies, any remaining CCF kit (kit should be bagged and sealed with a name clearly visible inside) and other materials given to them by the school to the **CPA**.

It is worth remembering that there is also **an exam contingency day on Wednesday 28<sup>th</sup> June** and all students have been told that they must be available on that date in case any exams are cancelled by the exam board. We will know nearer the time, if the exam boards need to use that date.

Following Book Return, we intend to hold a **Leavers' Event** to celebrate students' time at school. This event will begin at around 11.45am and will finish at 12.45pm. Leavers' Hoodies will also be distributed by the PSLT at this time. All students will be expected to leave the school site at the end of the celebration.

### Arrangements for Book Return:

- Students that are not sitting an exam on Friday 23<sup>rd</sup> June are asked to start arriving from 10.30am
- All students will be asked to "tick-off" their returned items against a pre-populated list, along with any other resources, in order to speed up the process while on site. Students will sign to indicate which resources they have returned and which they may have lost or mis-placed.
- CCF Kit must be bagged, sealed and named and left at the JD Room for sorting.

- Once students have returned all items, they will register with the supervising member of staff. They will then be free to attend the Leavers' Event.
- Staff will check through the returns against lists held in school and, if necessary, a request for payment against missing or damaged resources will be issued at a later date.

Secondly, **A-Level examination results** will be given out on **Thursday 17<sup>th</sup> August between 8.00am and 10.00am** in the main Reception area.

We hope that **all** our students will secure the grades they need to gain a place at the university of their choice without any worries, but past experience suggests that this will sadly not be the case.

The important thing to remember is that if your child does not get the required grades, all is not lost. We simply need to have a plan of action at the ready. More and more excellent university places are being secured through UCAS Clearing; we need to be ready to swing into action for candidates in search of a good Plan B but your child can prepare for this eventuality by doing their research beforehand. UCAS Clearing opens on **Wednesday 5<sup>th</sup> July**.

Results will be handed **ONLY** to the candidates. Results will **NOT** be issued to a third party without prior consent from the candidate. Please contact the Examinations Office for further information. Results which have not been collected on the day will be retained in school.

As there will inevitably be large numbers of pedestrians on site, for safety reasons, please park on Sutton Road and walk down the drive. Please resist the temptation to telephone the school, as we will be dealing with all enquiries in person during the morning.

UCAS has announced that no results are to be released to candidates before 8am on results day, as JCQ has placed an embargo upon them until that time. We cannot, under any circumstances, release any results before 8.00am on 17<sup>th</sup> August.

Those candidates who do find themselves in the position of not securing the A Level grades required by their conditional offer are advised to:

- Telephone the Admissions Tutor where they hold a firm conditional offer and ask whether they will be accepted even with the lower grades achieved (unless that decision is already clearly posted on the UCAS website)

*If the answer is no and the results satisfy the requirements where they hold an insurance conditional offer, they need do nothing further. They will be automatically awarded a place there.*

*However, if the results are lower than the grades required for the insurance offer, then they should:*

- Telephone the Admissions Tutor at the university where they hold an insurance offer and check whether or not they will be accepted with the grades achieved.

*If the answer is no, then they should:*

- Find out what is available through UCAS Clearing. Be ready with appropriate phone numbers and make early calls to stake a claim to the best available



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courses. Please note that over the last couple of years some students have secured places by going to a university in person. This may not be the best plan in all cases (some universities are simply too far away), but it is worth bearing in mind.

- We encourage all candidates to consider this situation and have a plan for Clearing, irrespective of how well they think they have done in their examinations. UCAS Clearing opens on **Wednesday 5 July** and it is well worth all students preparing for results day in advance using the materials available at: <https://www.ucas.com/undergraduate/results-confirmation-and-clearing/what-clearing>

Many staff will be available at School on the 17<sup>th</sup> and 18<sup>th</sup> August to discuss problems, support new applications and offer advice on possible next steps.

If you have any questions about the contents of this letter, do not hesitate to get in touch before the end of term. I wish all our exam candidates every success.

Yours sincerely,  
Mr R J Langton  
Headmaster