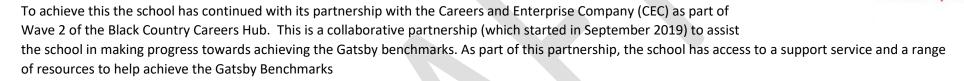
Careers, Education, Information, Advice and Guidance (CEIAG) at QMGS

Careers, Education, Information, Advice and Guidance (CEIAG) refers to the full programme of careers education supported by personalised information, advice and guidance tailored to the individual needs of the student. It equips students with the knowledge and skills that they need to make realistic and informed choices about their own progression through learning and work.

QMGS will inspire all its students to aim high and achieve to their full potential. As a school, we are committed to providing the right support and guidance to empower every student to make key decisions about their future.



Full information about the school's commitment to CEIAG can be found in the CEIAG policy here:

Key CEIAG Personnel at QMGS:

Link Governor responsible for Personal Development (including CEIAG provision) at QMGS is Dr Raminder Sawhney

Member of the Senior Leadership Team with CEIAG line management responsibilities is Mr Alex Hudson (Assistant Head teacher).

The CEIAG Coordinator is Mr Peter Sunley (contact via ceiag@qmgs.merciantrust.org.uk or 01922 720696)

Mrs Reena Kang is the school's CEIAG Administrator r.kang@qmgs.merciantrust.org.uk

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Approved by LGB:	tba	

The school's Careers Adviser for 2024-25 is Mrs Sophie Pagett s.pagett@qmgs.merciantrust.org.uk or 01922 720696 THURS/FRI ONLY



QMGS - CEIAG Programme 2025-26 [Draft] – Key Stage 3

Year Group	CEIAG in PSHE Lessons	Off-timetable events	Form time	Assemblies and Careers Talks/National Careers Weeks	Careers Advice and Guidance
Y7	CEIAG and World of Work adjacent lessons include: • Keeping Safe Online • Managing Social Media	Unifrog Launch and Future Skills Questionnaire My Dream Job – Mock Interviews	Unifrog and CEIAG activities as per Form Time Programme	Visiting speakers/ Alumni Careers Meets will be arranged during the year for ad hoc assemblies and lunchtimes/pre-school alongside the provision in form time. National Apprenticeship Week Events/Activities National Careers Week Events/Activities	
Y8	CEIAG and World of Work adjacent lessons include: Bullying Communication Skills Accepting responsibility and managing criticism The Equality Act 2010 Stereotypes and Prejudice Budgeting What do I value?	Employer visit afternoons Y8 Careers/PSHE Drop Down Day	Unifrog and CEIAG activities as per Form Time Programme	Visiting speakers/ Alumni Careers Meets will be arranged during the year for ad hoc assemblies and lunchtimes/pre-school alongside the provision in form time. National Apprenticeship Week Events/Activities National Careers Week Events/Activities	
Y9	CEIAG and World oF Work adjacent lessons include: Online dangers Money Worries Mental Health	'Y9 Options Assembly' Take Your Son to work day Future Skills Questionnaire	Unifrog and CEIAG activities as per Form Time Programme	Visiting speakers/ Alumni Careers Meets will be arranged during the year for ad hoc assemblies and lunchtimes/pre-school alongside the provision in form time. National Apprenticeship Week Events/Activities National Careers Week Events/Activities Y9 Options Parental Information Event	Careers Advisor at Parents Evening All PP and SEND Pupils to receive a Careers Guidance Interview HoY Can Refer as part of intervention

QMGS - CEIAG Programme 2025-6 - Key Stage 4

Year	CEIAG in PSHE Lessons	Off-timetable	Form	Assemblies and Careers Talks	Careers Advice and Guidance	Other
Group		events	time			
Y10	CEIAG and World of Work adjacent lessons include: Developing self-esteem and confidence Unconscious bias Stress and change management Managing workplace relationships Understanding payslips Budgeting for the future Applying for work or training	Y10 Your Future Days/Practice Interviews (July) - Alumni/CEIAG Conversations Skills Workshop,	Unifrog and CEIAG activities as per Form Time Program me	Visiting speakers/ Alumni Careers Meets will be arranged during the year for ad hoc assemblies and lunchtimes/pre-school alongside the provision in form time. National Apprenticeship Week Events/Activities National Careers Week Events/Activities	Careers Advisors at Parents Evening All Y10 pupils to receive a Careers Guidance Interview (Dec/Jan) HoY Can Refer as part of intervention.	Virtual Work Experience (Springpod)
Y11	Discrete skills that are taught in year 11 include: - How to budget effectively - How to read a payslip - How to fill in an application form/jobseek - How to write a personal statement based on a person specification	Attend at lunchtime Alumni/HE Careers Fair Future Skills Questionnaire	Unifrog and CEIAG activities as per Form Time Program me	Visiting speakers/ Alumni Careers Meets will be arranged during the year for ad hoc assemblies and lunchtimes/pre-school alongside the provision in form time. National Apprenticeship Week Events/Activities National Careers Week Events/Activities Post 16 Provider Assemblies	Careers Advisor at Parents Evening Y11 SLT Interviews (Jan) and HoY referrals to Careers Advisor. All PP and SEND Pupils to receive a Careers Guidance Interview	Year 11 Next Steps/Post-16 pathways presentation - Dec Post-exams Virtual Workplace Experience Programme

QMGS - CEIAG Programme 2025-6 - Key Stage 5

Year Group	CEIAG in PSHE Lessons	Off- timetable events	Form time	Assemblies and Careers Talks	Careers within the curriculum (CEIAG related activities)	Careers Advice and Guidance	Other
Y12	CEIAG and World of Work adjacent lessons include: - Rights at work - Workplace behaviours and professionali sm	events Y12 HE Fair (Whole year Group to visit the NEC) Y12 UCAS Day (July)	throughou Employers All sixth fo	e Schedule ogramme in Year assembly at the year of guest speakers from and Higher Education Providers. arm welcome to attend: Careers Talks and events as arranged lational Careers week Events	Subject departments offer a range of activities and experiences linked to CEIAG. All pupils receive a regular email bulletin from Mr Sunley and Mr Matley on CEIAG related opportunities	Y12 Careers Interviews All pupils to have a Careers Guidance/Next Steps interview with a trained and impartial careers advisor (Spring/Summer)	Y12 Futures Evening Oxford step up programme Y12 Workplace Experience/Wor Id of Work Week Medicine and Oxbridge Preparation Events/MedSoc
Y13	CEIAG and World of Work adjacent lessons include: - Managing workplace relationships - Future Money Choices - Budgeting	Y13 Student Finance Talk	period thr from Empl Providers. All sixth fo - (e Schedule ogramme in Year assembly/Form oughout the year of guest speakers oyers and Higher Education orm welcome to attend: Careers Talks and events as arranged lational Careers week Events oprenticeships Assembly – Autumn	Subject departments offer a range of activities and experiences linked to CEIAG. All pupils receive a regular email bulletin from Mr Sunley and Mr Matley on CEIAG related opportunities	Y13 Careers Interviews (Intervention/support)	Medicine and Oxbridge Preparation Events/MedSoc Employability Workshops